

THE RAMSEY INTERNAL DRAINAGE BOARD

**EXTRAORDINARY GENERAL MEETING held on the 26th September 2018 at Old Nene Golf & Country Club
Muchwood Lane, Ramsey**

Present: Mr Peter Wagstaffe (Chairman), Mr Paul Drinkwater (Vice Chairman), Mr Derek Smith, Mr John Skoulding, Mr Lloyd Smith, Mr Andrew Wagstaffe and the Clerk.

EGM 18.2.1

Apologies: received from Mr Dale Ablitt, Councillor John Drinkwater.

EGM 18.2.2

The following Resolution proposed by Mr Derek Smith and seconded by Mr Paul Drinkwater was passed with all members present voting in favour:-

In order to facilitate the delegation of financial accounting to the Middle Level Commissioners (MLC)

(a)The Clerk shall make changes to the Financial Regulations, Statement of Internal Control ,Risk management Policy and Plans to allow the Clerk to delegate the task to the MLC of keeping the financial records, maintaining bank accounts, collecting drainage rates and the local authority precept, payment of bills and preparation of accounts, list of payments, Estimates and Financial and Governance Returns to DEFRA, the Environment Agency, Huntingdonshire District Council, Cambridgeshire County Council and for the purposes of Internal and External Audits.

(b) The Bank Mandate to Barclays Bank PLC shall be altered and signed by the Chairman and the Clerk and other relevant Officers and persons so as to enable the Treasurer or Administrator of the MLC to sign cheques and conduct internet banking payments on behalf of the Board and to receive copies of Bank Statements direct.

(c) Invoices or payment requests shall be signed by the Chairman or Vice Chairman and shall be delivered to the MLC to authorize them to make payment by electronic means out of the Board's bank accounts and savings accounts.

(d) The Board shall collect drainage rates and, if appropriate, the Local Authority Special Levy, High Land Water Contributions, VAT Refunds, Grants and other payments by direct credit or other electronic means.

(e)The Board appoints Whiting and Partners, accountants of March, Cambs, to conduct the Independent internal Audit of the Board's finances and governance for the forthcoming years ending the 31st March 2019. 2020 and 2021.

(f) The MLC shall carry out the duties of the Financial Officer to the Board and appropriate changes shall be made to the Board's website to show such change.

(g) The Clerk be appointed as the responsible Data Protection Officer for the Board.

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EGM 18.2.3

Weedscreen Cleaner Update.

We are still waiting to hear about what progress is being made.

EGM 18.2.4

Recovery of unpaid Drainage Rates for the year ending 31st March 2017.

- (a) Mr C.W.Smith balance owed £151.43: it was resolved that the Clerk take action through the courts to recover the debt.
- (b) Mr P. Buckley balance £12.15; it was resolved to write off this debt since the ratepayer had moved away without a forwarding address and that any drainage rates due for the year ending the 31st March 2018 and from that date until the new occupier moved in also be written off.
- (c) GR & P Easton balance £385.97; These have now been paid . However, the Rate Book has now been reconciled to correct an error in Annual Value which showed the outstanding rates due as £389.68. It was resolved that the shortfall of £3.71 be written off.

EGM 18.2.5

ADA Conference and Luncheon at 1 George Street, Westminster to be held on the 14th November 2018.

The Chairman, Clerk, Mr Dale Abblitt, Mr Andrew Wagstaffe and Mr Derek Smith signified their intention to attend.

EGM 18.2.6

Section 2 of AGAR:

It was resolved that the figures in Boxes 8 & 9 under Section 2 of the AGAR for the Year to the 31st March 2018 be adjusted in the column for the year ending the 31st March 2017 so as to read £68,995 and £777,952 instead of £173,143 and £673,8014 respectively so as to restate the figures for short term and long term investments (as per the copy attached) as required by the auditors. Proposed by the Vice Chairman and seconded by Mr Lloyd Smith with all members present voting in favour.

EGM 18.2.7

Lodes End Drove.

The Clerk reported that the issue over the surface of the drove was ongoing and that he would report again later possibly at the drainage inspection.

The meeting having started at 7pm concluded at 8pm there being no other business.